



RIALTO UNIFIED SCHOOL DISTRICT

TEACHER ON SPECIAL ASSIGNMENT (TOSA) Elementary Visual & Performing Arts Job Description

DEFINITION

Under the general supervision of the Lead Academic Agent: Elementary Innovation and under the direct supervision of the elementary principal while performing duties at a school, the TOSA will provide a VAPA program for students and support for teachers in the implementation of standards-based lessons and activities in music, visual, and dramatic arts. Activities are to be designed to promote student VAPA skill development, enjoyment of “the Arts,” self-confidence, self-discipline and good work habits. The district seeks to enrich and embed arts instruction within the context of what the children are learning in their daily language arts, social studies, math, and science lessons.

Note: Since this assignment includes instructional skill in all “Arts,” it is recognized that the teacher may excel in one or two areas and seek colleague partnerships to provide service in the other areas.

ESSENTIAL DUTIES

Duties include the following, yet other duties may be assigned as needed, to promote and improve District VAPA programs:

Music

- Teaches knowledge and skills in the field of music, which may include general, instrumental or choral music to elementary students utilizing the course of study prescribed by the District-approved curriculum.
- Provides instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about music.
- Set musical foundation in grades K-3 and recruits students to receive instruction in playing standard band and orchestra instruments in grades 4 & 5.

Art

- Able to provide instruction to students and teachers with appropriate art media in those standards-based grade level skills that enable learners to communicate ideas, images, symbols, and feelings in visual forms.
- Employs an array of media for expression such as crayons, chalks, finger point, tempera, watercolors, clay, paper-maché, tissue paper, yarn, pastels, charcoal, etc.
- Employs techniques and provides opportunities for learners to recognize, to identify and utilize qualities for learners in visual work such as line, color, shape, intensity, value, texture, composition, and contrast.

Dramatic Arts

- In cooperation with classroom teachers and literacy “experts,” provides age-appropriate and standards-aligned dramatic reading and theater-like experiences that build on the listening and speaking standards set forth in the common core standards.
- In cooperation with classroom teachers and colleagues provides opportunities for the development of dance group and individual and movement skills.

Additional Responsibilities

- Assists teachers at specified sites with improvement of “Arts” instruction, program for students, recruitment, and impact of “the Arts” on campus climate and student personal development.
- Cooperates in school-wide and District-wide supervision of students during out-of-classroom activities.
- Establishes and maintains standards of pupil behavior for an orderly, productive learning environment. Creates a classroom environment that provides for student involvement in the learning process and enables each student to achieve learning objectives.
- Monitors appropriate use and care of equipment, textbooks, materials and facilities. Communicates with parents and school staff on student progress and related performance criteria and schedules.
- Participates in various faculty and/or District committees and the sponsorship of student activities for the purpose of receiving and/or providing information.

- Assists with the planning and development of District-wide exhibits, performances and fairs, in the Visual/Performing Arts.
- Selects and requisitions instructional materials, books, instruments, etc., and maintains inventory reports.
- Maintains professional competence through in-service education activities provided by the district and/or in self-selected professional growth activities
- Participates cooperatively with the appropriate administrator to develop the method by which he/she will be evaluated in conformance with district guidelines.

QUALIFICATIONS

ABILITY TO: Communicate and interact effectively with students, teachers, parents, colleagues, and community leaders; teach students for demonstration purposes; model the adage of “life-long learner”; coach peers in a non-evaluative manner; ability to organize programs and manage time effectively; present materials/methods in a training environment; use instructional technology tools and materials.

EXPERIENCE AND EDUCATION

- Possession of a valid California Multiple-Subject Clear Credential
- EL Authorization
- Four years teaching experience

PHYSICAL DEMANDS

Physical class:

Moderate lifting - 50 pounds maximum with occasional lifting and/or carrying objects weighing up to 25 pounds.

Work area requirements:

Regular and specialized, auditorium, multipurpose rooms, classroom, on the playground, parking lot, bus stop areas and possibly field trips. Ability to use common school hand tools, computer, telephone and photocopy machine. Ability to transverse a 40 acre campus which could include asphalt, sidewalks, grass on playgrounds, dirt, and bus areas.

Physical requirements:

The time requirements are listed considering this wording and meaning:

Occasionally/low - up to 3 hours

Frequently/Medium - 3 to 6 hours

Constantly/High - 6 to 8 hours

Stooping:	Frequently	Carrying:	Constantly
Bending:	Constantly	Standing:	Frequently
Keyboarding:	Occasionally	Kneeling:	Occasionally
Lifting:	Occasionally	Sitting:	Occasionally
Reaching:	Occasionally/Frequently	*Driving:	Occasionally
Handing:	Constantly	Walking:	Constantly
Grasping:	Constantly	Push/Pull:	Occasionally
Fingering:	Constantly		

***Verification of the possession of a valid California Motor Vehicle Operator’s License, a DMV printout and insurability by the District’s liability insurance carrier is required.**

Frequent motion:

Twisting:	Constantly
Wrist flexion:	Constantly
Elbow flexion/extension:	Constantly
Reaching to shoulder level:	Occasionally
Forward shoulder/neck flexion:	Frequently
Reaching to above should level:	Occasionally
Reaching below shoulder level:	Constantly

Sensory requirements:

Ability to see:	Constantly
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Ability to hear:	Constantly
Ability to talk:	Constantly
Ability to smell:	Constantly
Ability to touch:	Constantly

Must be able to deal with these environmental considerations:

Heat:	Occasionally
Odor:	Occasionally
Noise:	High
Humidity:	Low
Moisture:	Occasionally
Fluorescent lights:	Constantly
Floor may be slippery at times:	Occasionally
Working in close quarters with others:	Frequently
Working inside:	95% of the day
Working outside:	5% of the day

This job requires:

Alertness:	Constantly
Attention to detail:	Constantly
The use of two hands:	Constantly
Recall of names and dates:	Constantly
Ability to work in temperatures down to 30 degrees and up to 105 degrees	

Ability to deal with psychological factors:

Team work:	High
Frustration:	High
Repetitive tasks:	High
Level of responsibility:	High
Must keep up with schedule:	High
Able to work overtime as needed:	Frequently - over 3 hours per day
Dealing with angry teachers, students, parents:	Occasionally

Physiologic factors:

Must maintain a high level of consciousness:	High, all day long
Orientation to time, place or person:	Yes
Ability to read at 12 th grade level:	Yes
Ability to comprehend and follow directions:	Yes

Reasoning Ability:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Demonstrate flexibility, creativity and commitment to provide an exciting, comprehensive, coherent, and age-appropriate VAPA program to students of all grades assigned.

District Requirements:

Possession of a valid California teaching credential
Fingerprints on file as required by State Law
TB Skin Test as required by State Law

08.2024

**AN EQUAL OPPORTUNITY EMPLOYER
RIALTO UNIFIED SCHOOL DISTRICT IS A "DRUG and TOBACCO-FREE WORKPLACE"**